**Session 4.1: Instructions for small group work.**

Designate group members to fill the following roles:

**Handouts and Tools for this exercise:**

* Data set: stakeholder mapping matrix
  + One Chief of Party- to make a final decision when the group comes to an impasse.
  + One note taker to document key .
  + One graphic guru- to change the shape of outcomes addressed by external actors in the TOC diagram.

**Group work**

1. Use the basic selection criteria, as well as any other criteria your group determines necessary, to select domains and outcomes that the project will address. The expertise at your table determines your mock NGO’s comparative advantage. The sample stakeholder mapping matrix in your data set will help determine where there are gaps to fill. TIP: After selecting the domains your NGO will address, move to the bottom of each pathway and work your way up, discussing whether you will or will not address each outcome.

**Basic selection criteria:**

* **Responds to donor interest**
* **Fills a gap**
* **High synergy with other domains/ outcomes**
* **Maximizes your organization’s comparative advantage**
* **Potential for partnering**

1. On the flipchart, provide a brief explanation of how the criteria resulted in the selection of various outcomes / domains.
2. FFP implementers: change the labeling of the selected domains to Purposes and number them accordingly.
3. Determine which actors might address any domain or outcome that your project will not attempt to directly influence.
4. Change the shape/color of outcomes that external actors will address in your TOC diagram. If room, specify the actor in the outcome statement.
5. Document key implications for the TOC success if other actors do not make progress on an outcome as anticipated.
6. Fill out the External Actor matrix in the Complementary Documentation for at least one actor.

**Plenary session**

Two groups will be selected to present for 10–15 minutes. Presentations should include a brief discussion of:

• The process you used to prioritize the domains of change/ outcomes your project will address

• Challenges that surfaced and how the group dealt with them

• Anticipated challenges and solutions related to tracking progress for outcomes addressed by other actors.

**Gallery walk – 15 minutes**

All groups will share their theory of change diagram, showing prioritized domains of change/ outcomes.