



# Scope of Work and Deliverables

## USAID Advancing Nutrition Technical Team

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<b>Date of Request:</b>	<i>September 30, 2021</i>
<b>Purpose:</b>	<i>The consultant will conduct a literature review and country case study on how to implement multi-sectoral programming for children</i>
<b>Place of Performance:</b>	<i>Remote/Washington, D.C.</i>
<b>Technical Team:</b>	<i>Child Health Task Force Secretariat</i>
<b>Period of Performance:</b>	<i>October, 21, 2021 – June 30, 2022</i>
<b>Activity Manager:</b>	<i>Dyness Kasungami</i>
<b>Activity Code:</b>	<i>1.2.1d</i>
<b>Activity Internal Project #:</b>	<i>37462.3030.0002</i>

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**SERVICES/SCOPE OF WORK<sup>1</sup>:** *The Contractor shall use all reasonable efforts to perform the following services in accordance with the terms and conditions set forth in this agreement:*

### **A. Background**

Practitioners, policymakers and implementers recognize the need for multi-sectoral action to enable children across the globe to not only survive, but also thrive. Yet, the question remains how to successfully operationalize multi-sectoral programs and coordinate between sectors to advance child health, wellbeing and development. Two key recommendations emerged from the Child Health Task Force commissioned [Landscape Analysis of Survive, Thrive and Transform Interventions for Children](#): 1) to support countries to institute and maintain mechanisms for multisectoral collaboration and coordination that will be sustainable over time, and 2) to learn about experiences in additional countries in Africa (beyond Kenya, Senegal, and Zambia) and other regions. In response, the Task Force Secretariat will conduct a literature review and country case study – in the African or Latin American region – demonstrating how to operationalize effective cross-sectoral collaborations for child health. This activity supports the first priority of the [Child Health Task Force Strategic Plan \(2021-2025\)](#), to “engage global and

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<sup>1</sup> USAID approval is required prior to any travel and payments associated with travel, travel-related tasks/responsibilities/deliverables or payments are contingent upon receiving USAID approval. The consultant will also need to provide documentation of medical clearance.

country stakeholders about the need for increased resources, accountability, and a multi-sectoral approach to child health.”

## B. Objectives

The [Global Strategy for Women’s, Children’s and Adolescents’ Health \(2016–2030\)](#) set out an ambitious new agenda calling for all children to survive *and thrive*, and for society to transform in ways that make this possible. The thrive agenda focuses on the optimal growth, development, and protection of children to make sure they are able to achieve their full potential. In support of this agenda, the World Health Organization (WHO) and the United Nations International Children’s Emergency Fund (UNICEF) [redesigned the vision for child and adolescent health](#) and development, emphasizing the important role of sectors beyond health. Actions need to expand from a sole reliance on health services and families to the inclusion of schools, WASH, roads, transport, agriculture, and others. Multi-sectoral interventions can address persistent health inequities and expand coverage, reaching children beyond those regularly accessing health services.

In response to this global call to action, the Child Health Task Force established a working group to address the expansion of child health services, the [Re-imagining the Package of Care for Children subgroup](#). The subgroup commissioned a [position paper](#), published in February 2020, on integrating packages for child health services within and across sectors, including nutrition and early childhood development. School health and nutrition has also been a focus of the group, sharing lessons from countries on collaboration between health and education sectors and reviewing WHO’s new Health Promoting Schools guidance. Building on these work streams, this activity aims to increase understanding of how to implement multi-sectoral programs. While most actors acknowledge the importance of a multi-sector approach, working across ministries and sectors has its challenges, such as fragmentation (between and within sectors), resource allocation (who pays?), and governance (who leads?) ([WHO 2018](#), xii). When it comes to school health, additional gaps include limited donor investments in child health for children older than five, undefined roles between ministries of health and education, and a lack of documentation on successfully run programs. The COVID-19 pandemic has further disrupted health service delivery through schools ([Shors & Shultz 2021](#)). The subgroup will create a mechanism to share stories of successes and failures in implementing multi-sectoral action for children, learning from countries collaborating across sectors. In this way, the Task Force aims to inform operationalization and strengthen multi-sectoral programs for children. In addition, the Task Force will identify evidence and knowledge gaps to articulate a research agenda on multi-sectoral approaches to child health.

## C. Activities

JSI Research & Training Institute, Inc. (JSI R&T) serves as the Secretariat of the Child Health Task Force. JSI is seeking a consultant to lead the following activities for the Task Force Secretariat.

- conduct a literature review of multi-sectoral work to characterize best practices to operationalize and strengthen multi-sectoral programming for children. Findings from the literature review will inform a case study, see below.
- complete a case study highlighting evidence from at least two countries, one in Africa and one in Latin America, to illustrate effective multi-sectoral programming (to inform

- multiple sectors, including health, education, nutrition, and water, sanitation, and hygiene or WASH).
- conduct interviews with people involved in policy and implementation to understand facilitators and hindrances to multi-sectoral programs for children.
  - present findings from the literature review and case study to the Child Health Task Force members through one or more webinars
  - collaborate with the Re-imagining the Package of Care for Children subgroup and school health and education team to facilitate learning on multi-sectoral approaches through the Task Force

#### D. Deliverables and Schedule

*The Contractor is responsible for the timely submission of the following deliverables, as part of the SOW:*

<i>Del. No.</i>	<i>Deliverable Name</i>	<i>Deliverable Description</i>	<i>Due Date</i>
1	Plan of work	Develop a plan for conducting the literature review of multi-sectoral programming, interviews, country case study, and final report. The plan should include key milestones, timeline, objectives and outcomes.	November 30, 2021
2	Literature review methods and approach	Outline methodology for the literature review including databases, key search terms, inclusion and exclusion criteria, and methods of analysis/synthesis	November 30, 2021
3	Draft literature review	Submit a draft literature review to the Task Force Secretariat. This review will inform the case study, country selection and interviews.	December 31, 2021
5	Interview guide	Develop an interview guide including interview questions, protocol, script, and method for identifying participants. The participants should be involved in programming in the countries identified for the case study.	January 31, 2022
6	Interview transcripts and summaries	Provide summaries of key messages from each interview, along with keeping a record of interview transcripts to use for qualitative analysis. The findings from these interviews will inform the case study and final report.	March 31, 2022
6	Draft report	Submit a draft version of the report including an overview of the literature to frame gaps in understanding how to implement multi-sectoral programs for children and a case study of at least two	April 30, 2022

		countries (one in Africa and one in Latin America) illustrating lessons learned.	
7	Final report	Produce a final report, applying suggested edits and feedback on the first draft. Work with a JSI designer to format the report, making it easily digestible and highly visual. The report should read as a “how-to” guide for implementers operationalizing multi-sectoral approaches to child health.	June 30, 2022
8	Webinar presentation	Present the report findings during at least one Task Force webinar, coordinating with the Re-imagining the Package of Care for Children subgroup.	June 30, 2022

The total LOE is approximately equivalent to **45** days.

All required deliverables and reports shall be submitted to the JSI Activity Manager listed on Page 1.

#### **E. Consultant Qualifications**

- Masters degree in a development field e.g. public health or international development
- Minimum 8 years experience in global development
- Proven experience in leading multi-sectoral programming
- Strong interpersonal communication skills
- Qualitative research skills (including experience with interviews)
- Experience in high level collaboration with partners from a multi-sectoral and multi-cultural perspective